

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SCHOOL COMMITTEE MINUTES
MONDAY, JUNE 7, 2010

SCHOOL COMMITTEE MEMBERS PRESENT

Stephanie Peters, Chair
Marianne Harte, Vice Chair
David Twombly, Secretary
Kristen Evans, Member (arrived at 7:11 p.m.)
Kevin Richardson, Member

STAFF MEMBERS PRESENT

Kathleen I. Tyrell, Superintendent
Joy Turpie, Assistant Superintendent
Margaret Ollerhead, Policy Coordinator
Maureen Robishaw, Secretary to the Superintendent

- 1.0 Call to Order
The meeting was called to order by Stephanie Peters at 7:04 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the Salute to the Flag.
- 2.0 Approval of Agenda
Motion: Kevin Richardson **Second:** Marianne Harte
Moved to approve agenda as presented.
Vote: AYES: 4-0-0
- 3.0 Input from Public on Agenda Items
None
- 4.0 Student Representative
None
- 5.0 Hull Teacher Association Representative's Report
None
- 6.0 Approval of Minutes
Motion: Marianne Harte **Second:** David Twombly
Moved to approve the Tuesday, May 25, 2010 School Committee minutes as presented
Vote: 4-0-0
- 7.0 Business Items – Superintendent
 - 7.2 Hull High School Mission Statement, Expectations and Core Values
Michael Devine, Hull High School Principal, said that New England Association of Schools and Colleges (NEASC) provides accreditation to more than 2000 public and private schools in the New England area pre-kindergarten through university level. To maintain accreditation the school must do a self-study every ten years. Mark Galligan and Edwin Menon, Hull High School teachers are the Co-chairs of the Hull High School NEASC self study. In November 2011 a NEASC team will be visiting the high school for three and one-half days interviewing many various people. In the Spring of 2012 Hull High School will receive the final report from NEASC that will decide on the accreditation status of the high school.

Mark Galligan and Edwin Menon, Hull High School teachers, presented the following information about the Hull High School NEASC self-study:

- What has been accomplished this year during the self-study
- Standard one, six and seven are the three NEASC standards that have been addressed this year
- Standard one – Mission Statement, Core Values and Student Expectations for Learning
- Do the high school mission, core values and expectations drive all of our practices as an institution?
- Standard six – School Resources for Learning
- How well does Hull High School address the various needs of its students?
- Standard seven – Community Resources for Learning
- Does the Town of Hull support the mission, expectations and core values of the high school with consistent financial backing, etc?
- Timelines of events
- Standard one final survey responses
- Hull High School Mission Statement
Hull High School is committed to academic excellence, personal responsibility, and the development of life-long learners within the global community
- Hull High School Core Values

Life-long Learning

A culture that develops essential skills and stimulates intellectual curiosity to promote life-long learning.

Integrity

A culture that expects integrity and honorable behavior.

Responsibility

A culture where students take responsibility for their academic progress, behavior, and wellness.

Creativity

A culture that provides a rigorous curriculum promoting creativity in all classrooms.

Citizenship

A culture that encourages collaboration, respects diversity, and empowers students with the rights, privileges, and duties of citizenship.

Service

A culture that promotes service to others.

- Hull High School Expectations for Student Learning
A Hull High School Student:
 1. will write effectively for a variety of purposes.
 2. will read actively and critically.
 3. will present information and ideas fluently and comfortably before an audience.
 4. will be a competent problem solver.
 5. will develop the knowledge and understanding necessary for informed citizenship, social action, and collaboration.
 6. will demonstrate a knowledge of world cultures.
 7. will understand and apply wellness skills.
 8. will utilize and evaluate creative skills.
 9. will use technology appropriately to acquire, integrate, evaluate, create, and impart information in a knowledge economy.

Motion: Marianne Harte

Second: Kevin Richardson

Moved to suspend policy BG – School Committee Policy Development and Adoption and waive three (3) readings on policy AD-E2 Hull High School Mission Statement and Student Expectations for Learning.

Vote: 5-0-0

Motion: Kevin Richardson

Second: David Twombly

Moved to approve adoption of policy AD-E-2 Hull High school Mission Statement and Student Expectations for Learning.

Vote: 5-0-0

8.0 New Business

Dr. Tyrell said the following revisions to the 2010 – 2011 school calendar have been made:

- The 60 minute early release should be scheduled on December 13, 2010 to coincide with the parent/teacher conferences at all school on that date
- Wednesday, September 1st is a half- day for all kindergarten students

Stephanie Peters asked about parent conferences being held in mid December. Dr. Tyrell said she would review this with principals and report back to School Committee.

Motion: David Twombly

Second: Marianne Harte

Moved to approve the first revision of the 2010 –2011 school calendar as presented.

Vote: 5-0-0

7.1 Fundraising Groups – PTO

Donna Brady, CPA, presented and discussed the following financial information for the Hull Parent Teachers Organization, Inc. (PTO):

- Year ending June 30, 2008
 - Revenue \$55,370
 - Expenses \$48,755
- Year Ending June 30, 2009
 - Revenue \$61,369
 - Expenses \$66,683

School Committee and Dr. Tyrell thanked Donna Brady for all the work she does for the Hull School Department.

7.3 Memorial Middle School Improvement Plan

Lynda Feeney, Memorial Middle School Principal, presented and discussed the following objectives:

- School Improvement Council members
- Communication
 - Increase frequency and quality of communication between school and parents
 - Increase the ease and use of the school website
 - Increase teacher articulation of content and skills goals to students
- Curriculum and Instruction
 - To develop immediate and long-term approaches to address overall and subgroup performance on MCAS mathematics and ELA
 - To ensure Memorial Middle School maintains adequate yearly progress in both Mathematics and ELA MCAS
 - To consistently use the Memorial Middle School Writing/Grading Rubric across curriculums
 - To continue to refine curriculum maps within the middle school to ensure maximum time

on learning

- Student Academic Support
 - Distribute student success plans with specific information about students progress and options for support
 - Develop specific MCAS preparation classes
- Human Resources and Professional Development
 - Change focus of faculty meetings and professional development days to focus on effective teaching strategies (reading and writing strategies) and assesses current scope and sequences for content areas
- Assessment and Evaluation
 - Link rubric assessment throughout all curriculum areas
 - Analyze student scores on MCAS and Terra Nova

School Committee and Dr. Tyrell thanked Lynda Feeney and the Memorial Middle School Council.

7.4 L.M. Jacobs School Improvement Plan

Donna Tobin, L.M. Jacobs School Principal, presented and discussed the following objectives:

- Communication
 - To improve communication to school parents and community members by varying the communication vehicles and through consistent scheduling of communications
 - To assist teachers in coordination of special events, gathering of resources, or projects to coordinate grade level needs
- Curriculum and Instruction
 - To map science curriculum across grade level and develop grade level focus areas aligned with frameworks
 - Develop consistent expectations for students and teachers for developing a learning community with effective classroom environments and a positive behavior intervention program
- Student Academic Support
 - To identify and develop plans for students not on IEPs who perform poorly on assessments or struggle with meeting the demands of the classroom curriculum and provide in school and after school interventions to allow for effective progress
 - To identify and develop plans for students who perform above grade level on classroom assignments and formal and informal assessments in order to provide a challenging learning environment and increase student engagement
- Human Resources and Professional Development
 - Offer a variety of professional development opportunities for all staff members
- Assessment and Evaluation
 - Develop five (5) common assessments at each grade level with common scoring guides to ensure consistency in expectations and student outcomes across grade levels
- Financial and Asset Management
 - To develop procedures and best practices for ordering, receiving and tracking supplies and materials at the teacher level.

School Committee and Dr. Tyrell thanked Ms. Tobin and Jacobs School Council members.

7.5 2010 – 2011 School Committee Dates and Community Outreach Dates
Dr. Tyrell proposed the following School Committee dates for 2010 – 2011:

SCHOOL COMMITTEE MEETINGS
2010 – 2011

Monday, September 13, 2010
Tuesday, October 12, 2010
Monday, October 25, 2010
Monday, November 8, 2010
Monday, November 22, 2010
Monday, December 20, 2010
Monday, January 10, 2011
Monday, January 24, 2011
Tuesday, February 8, 2011
Monday, February 28, 2011
Monday, March 7, 2011 (tentative)
Monday, March 21, 2011
Monday, April 11, 2011
Monday, April 25, 2011
Monday, May 9, 2011
Monday, May 23, 2011
Monday, June 6, 2011
Monday, June 20, 2011

SCHOOL COMMITTEE
COMMUNITY OUTREACH FORUMS
2010 – 2011

Monday, September 13, 2010
Tuesday, October 12, 2010
Monday, November 8, 2010
Monday, December 20, 2010
Monday, January 10, 2011
Tuesday, February 8, 2011
Monday, March 21, 2011
Monday, April 11, 2011
Monday, May 9, 2011
Monday, June 6, 2011

8.0 New Business Items

Dr. Tyrell commended the high school seniors for their accomplishments and behavior during their senior year.

Dr. Tyrell congratulated Jean Penta on her new position as L.M. Jacobs School Principal. Ms. Penta has been an elementary teacher for the past fifteen years, past curriculum coordinator, and kindergarten grant coordinator.

Dr. Tyrell thanked Wellspring and Vincent Harte, Wellspring Director, for providing a summer lunch program. Lunches will be provided during the summer for students on free and reduced program. She said there would be a free and reduced breakfast program at the Memorial Middle School and Hull High School next school year.

Stephanie Peters noted that Domenico Sestito, Board of Selectmen Chair, requested a joint meeting with the School Committee on June 28th or June 29th. She asked Committee members to let her know which date would be best for him/her.

Stephanie Peters said Hull High School grad night went great and there were over sixty students in attendance.

Kristen Evans asked if the new field trip form needs to be signed every single time a student goes on a field trip. Dr. Tyrell responded that on advice from Council this form does need to be signed every time a student goes on a field trip. Ms. Evans suggested putting this information in the student handbooks. David Twombly suggested putting this information on the school website.

9.0 School Committee Policy Issues

Motion: Kevin Richardson

Second: Marianne Harte

Moved to approve the following policies for third reading/adoption:

Policy IJOA-E Field Trip Permission Form/Medical Information

Policy IJOA-E1 Delegation of Prescription Medications

Vote: 5-0-0

10.0 Old Business Items

Stephanie Peters requested placing a list of School Committee Subcommittees on the next agenda for discussion.

10.1 Subcommittee Updates

- Athletic Committee

James Quatromoni will be presenting FY11 athletic information at the June 21, 2010 School Committee meeting

- Budget Subcommittee
- Building Committee

The equipment for the Jacobs School playground has been replaced and the playground is open

- Long Term Space Needs

The Committee met on June 7, 2010. Dr. Tyrell will be presenting information at the June 21, 2010 School Committee meeting

- Negotiations Subcommittee

None

- Town-wide Financial Planning Committee

The next meeting is scheduled for June 22, 2010

10.2 Acceptance of Donations

None

11.0 Approval of Warrants

Motion: David Twombly

Second: Kevin Richardson

Moved to approve school warrants #256, #257, #258 and #43S as presented.

Vote: AYES: 5-0-0

12.0 Correspondence to and Comments from School Committee Members
None

13.0 Executive Session

14.0 Adjournment

Motion: Marianne Harte

Second: David Twombly

Moved to go into Executive Session at 9:10 p.m. for the purpose of discussing non-union strategies and not to return to open session.

Roll Call Vote: David Twombly, Marianne Harte, Stephanie Peters, Kristen Evans and Kevin Richardson